BOOKING STARTRACK COURIER

Star Track Courier is the preferred courier when posting locally within Brisbane. There are two options available when booking Startrack Couriers; over the phone and online.

Booking online is quicker as you don't have to wait in a phone queue when making your booking.

*Please note that if the item proposed for couriering is over 20kg, it must be booked over the phone.*

**Phone Bookings**

13 13 20

To make a phone booking for STARTRACK

1. Dial **13 13 20** and select **OPTION 2**.

2. You will then be transferred to the Operator. The Operator will request an account code. Your account code is **QUT1**.

3. The operator will then ask for your **Cost Centre Number**. Your cost centre number is the first six digits of your Department account code.

4. You will then be asked for both the Pick-up Location and Delivery Location for your parcel.

5. The following details may also be required: size, weight, contents of parcel. Please have these details ready for the operator.

6. You will then be asked what service you require. For example, standard delivery, same day delivery etc.

**Online Bookings**

1. To book online you can use the following web address.


   Please use the details below for logging on.

   **CLIENT CODE** - **QUT1**
   **PASSWORD** - **QUTQLD**